

Post-Project Review

Fabrication & Installation

Project ID & Description _____	Installation Days _____
Client _____	F&I Lead _____
Client Contact _____	Project Manager _____

THINGS THAT WENT WELL

- 1 _____
- 2 _____
- 3 _____
- 4 _____
- 5 _____

ISSUES

	PROBLEM	RESOLUTION
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

CONTRACTOR ASSESSMENTS	TYPE	CONTRACTOR	ASSESSMENT
	Mechanical Millwright		
	Sheet Metal		
	Pipefitter		
	Electrical		
	Process Control		
	MFR Field Service & Commissioning		
	Other (Flooring, Sprinkler, Crane, Etc.)		

CONTRACTOR ASSESSMENT ITEMS	
Crew size & competency	Adequate equipment, tooling, rigging & mobile equipment
Timeliness - Onsite, breaks, end-of-day	Breakdowns or Delays caused
Cleanliness	Trained in handling Food Grade equipment / contamination
Followed plant GMP & PPE requirements	Permitting complete & inspections timely
Project preview & clear scope of work	Language barrier
EQUIPMENT	
Shipments & Unloading - On time	Pictures supplied of equipment when loaded
Size, Weight & Rigging points supplied by vendor	Overall quality, design, fit, and finish
DRAWINGS & DESIGN	
Scope of work defined by trade	Change Orders - Issued & Reason
Drawing package complete for installation by each trade	P&ID package complete
Design - installed per design or changes made in field	Process Control components - ID # & Fitment